

**Regular Meeting
Pines School
February 13, 2018**

The School Board President, Suzette Cooley-Sanborn called the meeting to order at 4:03 pm via conference call. Other board members present were Terri Antonetti, Jeff Liedel and Julie Maynard. Board member Cindy Riker was absent. The teacher, Wendy Spray, was present. No one from the public was present.

Jeff Liedel made a motion to approve the agenda. The motion was seconded by Terri Antonetti. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn. Nays: None. All in favor; motion carried.

Jeff Liedel made a motion to approve the minutes from the regular meeting January 9, 2018. The motion was seconded by Terri Antonetti. Roll call vote: Ayes: Antonetti, Liedel, Maynard and Cooley-Sanborn. Nays: None. All in favor; motion carried.

Teacher Report:

- Wendy inquired about how late before a student is tardy and what is considered a half day attendance? Rule is that 9 am to 3:30 pm is the school day and 15 minutes on either side is allowed. Therefore, tardy after 9:15 am. A half day is until 1:30 pm dismissal.
- Lindsay Brindley visited the school January 26 and will be back on February 21 to coordinate laptops with Jason Kronemeyer at the EUPISD.
- ~~Students can login to Illuminate~~ on ISD website for attendance and grades.
- NWEA - MAP Testing - Students were tested in all 4 subjects: Math, Reading, English and Science in January.
- Wendy contacted Brandon Schlund for CPR and First Aid training.
- School is in need of 3D Printer supplies. 7 reels for \$157.19. Should Wendy start Amazon Prime Membership for \$50.00 before purchasing the reels? Terri Antonetti made the motion for Wendy to purchase Amazon Prime for \$50.00 on the school credit card in addition to the 7 reels and Jeff Liedel seconded it. Roll call vote: Ayes: Antonetti, Liedel, Maynard and Cooley-Sanborn. Nays: None. All in favor; motion carried.
- Wendy asked to purchase a Becker Bottle One In A Million for \$48.90. She will check Amazon first. Jeff Liedel motioned to approve purchase of Becker Bottle and Suzette Cooley-Sanborn seconded it. Roll call vote: Ayes: Antonetti, Liedel, Maynard and Cooley-Sanborn. Nays: None. All in favor; motion carried.

Lindsay going to bring Wendy in tomorrow so she can login to Illuminate

- Wendy requested to purchase puppets and stories for preschool for \$55.00 per set and the Alphabet Stamper set for \$10.00 through Oriental Trading. Terri Antonetti made motion to order above for a total of \$70.00 to purchase supplies. Julie Maynard seconded it. Roll call vote: Ayes: Antonetti, Liedel, Maynard and Cooley-Sanborn. Nays: None. All in favor; motion carried.
- Wendy requested to purchase 2 magazines, Humpty Dumpty and Jack n' Jill, for the school for a total of \$20.00. Jeff Liedel made the motion for Wendy to purchase both magazines for a 1 year subscription for \$20.00 total. Terri Antonetti seconded it. Roll call vote: Ayes: Antonetti, Liedel, Maynard and Cooley-Sanborn. Nays: None. All in favor; motion carried.
- Wendy brought up the program **OK 2 Say** about Bullying for the elementary level. It's a day conference and no fee for attending. Fee would be for transportation only. Will look into it for when and where next year.
- MRA Conference. Wendy and Kaitlyn to go and share a room. Tips for Reading Skills and Improvement for Reading Recovery suggested topics for Wendy to attend. Conference is in Detroit, March 17, 18 & 19th, 2018. Wendy would leave a half day on Friday and only have school for that half day, no substitute required. Wendy will need a substitute for Monday and Tuesday, March 19th and 20th. Suzette made the motion to allow Wendy and Kaitlyn to attend this year's conference only after talking with Brooke Beacom first on what topics would be beneficial for Wendy.
- MRA costs: \$335 for transportation, food and mileage times two equals \$670.00 plus hotel accommodations at \$157.00 per night for 1 room times 3 nights equals \$471.00. A total cost of \$1,500 maximum. Terri Antonetti made the motion to approve Wendy and Kaitlyn to attend the conference based on Brooke's decision. Jeff Liedel seconded it. Roll call vote: Ayes: Antonetti, Liedel, Maynard and Cooley-Sanborn. Nays: None. All in favor; motion carried.

Instructional Specialist

- Students have passwords and can use Google Classroom but are not using the laptops yet.
- Need to work on Attendance Policy especially tardies.
- Parent Teacher Conferences. A formal conference, sitting down with parents and having it data led by test result information, attendance and grades. Two Parent Teacher conferences scheduled each year, 1 in the Fall and 1 in the Spring.
- Working on 6 Traits of Writing

- Science Professional Development: Wendy is trying to do 3rd grade "whole group" experiments with the two 3rd grade science books she purchased. The students love science.
- Literacy is being covered across content areas.
- Gym: Wednesday's are Wagner Room day.
- Arts and Crafts are incorporated in classroom projects.

Old Business

- Technology Contract: February 21, 2018 all laptops secured and ready.
- Fire/Tornado drills: Brandon Schlund will set up with Wendy.
- CPR Training in Wendy's report.

New Business

- School website update: State mandates met and Suzette will contact Brooke Beacom to ask who should take over our website.
- REMC - Compass is software for schools and learning materials.

Finances

- Jeff Liedel made the motion to pay the bills, Terri Antonetti seconded it. Roll call vote: Ayes: Antonetti, Liedel, Maynard and Cooley-Sanborn. Nays: None. All in favor; motion carried. Suzette Cooley-Sanborn made the motion to transfer \$10,000.00 from savings to checking. Terri Antonetti seconded it. Roll call vote: Ayes: Antonetti, Liedel, Maynard and Cooley-Sanborn. Nays: None. All in favor; motion carried.

There being no further business the meeting was adjourned at 5:13 pm.

Respectfully submitted,

Julie Maynard, Vice President
Bois Blanc Pines School Board